

UNIVERSITY OF LADAKH
OFFICE OF THE DEAN ACADEMIC AFFAIRS

Silk Route Guest House, TRC Leh / Purig Guest House, Kurbathang, Kargil

ADVERTISEMENT NOTICE

for Academic Arrangement Panel 2020-21 for the University of Ladakh

No: DAA/UOL/Leh/2020/03

Dated: 18th January 2020

Applications are invited in the prescribed format from the eligible candidates for engagement as Lecturers/Librarian/Physical Director and Teaching Assistants/Assistant Librarian/Assistant Director (Sports) for **Academic Arrangement Panel** for the University of Ladakh (Leh and Kargil Campuses):

in the following subjects:

English	Botany	Zoology	Information Technology
Arabic	Geology	Travel & Tourism Management	Commerce
Mathematics	Chemistry	----	----

Kindly visit <http://universityofladakh.org.in> for guidelines, terms and conditions including eligibility, remunerations, tenure, important dates etc. Application form may be printed or downloaded from the website or may be had from the office of the University campuses of Leh or Kargil on any working day. A non-refundable fee of Rs. 100 shall have to be submitted either in cash or through DD (Registrar, University of Ladakh, Leh) at the time of submission. A scanned copy of the application form and the DD may be submitted (in PDF format below 500kb) and e-mailed to the coe@universityofladakh.org.in. However, hard copy with all the required documents, may be sent through post or submitted to the Dean Academic Affairs, University of Ladakh, Leh or Kargil offices on or before the specified last dates. You may call 01982-258860 for any query.

The last date for receiving application form is **08th February, 2020**. In no case application received after this date will be entertained for inclusion in the Academic Arrangement panel 2020-21.

Merely selected for the **Academic Arrangement Panel**, does not necessarily mean that the candidate will be engaged for the post of Academic Arrangement in any of the University campuses. Engagements shall be purely based on the actual need of the University at the beginning of the session.

Sd/=

Dean Academic Affairs

University of Ladakh,

Leh/Kargil

9. Teaching Experience:

S No	Name of institution where served	Period (Mention Exact Dates)		Office use (points)
		From	To	

10. Preferred place of posting (if selected):

- a. _____
- b. _____

I am ready to serve in any of the campuses of the University of Ladakh, if engaged. I declare that the information given in this application form is correct to the best of my knowledge and belief and nothing has been suppressed.

Dated:

Signature of the applicant

Place:

1. List of enclosures (_____ leaves), to be self-attested:

- a. DOB Certificate
- b. Degree/Marks Certificates
- c. Experience certificate/s,
- d. Resident Certificate
- e. Character certificate
- f. Affidavit
- g. Payment: Cash/DD

Note: Please fill the application form neatly and do not leave any necessary fields blank. Fill separate form if applying for both: University of Ladakh and Constituent colleges. Original certificates shall be verified at the time of engagement. Call 01982-258860 for any clarifications.

For office use only:

Application No: _____ for University/Colleges on dated: _____

Received by: _____

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Acknowledgement:

Received application form No. _____ for Academic Arrangement in _____ for University campuses on _____ from _____.

Fee of Rs. 100 has been received as cash/DD No. _____

Number of enclosures received _____

Signed by _____

AFFIDAVIT

I _____ S/O D/O _____ R/O _____

1. That I accept to be engaged as academic arrangement lecturer/Teaching Assistant in the subject _____ for the session 2020-21, vide order No. _____ Dated _____
2. That on my enrollment as lecturer/ Teaching Assistant, I will accept the salary fixed by the Govt. as admissible under rule for a period of one session.
3. That engagement shall be for a period of one academic session which is from the date of arrangement or till the close of academic session which includes the period of examination (without any break) or till the post is filled up by way of transfer or an appointment of a candidate duly selected by the competent authority, whichever is earlier.
4. That the candidate shall have to maintain discipline and shall not act in a manner un-becoming of a lecturer, lack of officer like qualities or indiscipline of any kind will entail dis-engagement.
5. That after the expiry of my period of engagement I shall not seek extension of engagement as a matter of right nor shall I have any claim for permanent adjustment in Higher Education Department on account of my having remained temporarily engaged as contractual lecturer.
6. That the candidate shall maintained punctuality and will have to work to the entire satisfaction of students as well as principal concerned.
7. In addition of term and condition as contained in the advertisement notice the candidate shall submit in the affidavit that he/she is not working in any Govt. Semi organization nor in receipt of any scholarship /financial support leading to the award of degree scheme.
8. The candidate shall submit an affidavit duly authenticated by a first class magistrate to the effect that if any complaint is received with regard the clash in his/her obtaining higher qualification with the period of engagement as lecturer/teaching Assistant on academic arrangement during the past period of his/her engagement shall be liable to be cancelled and shall not claim remuneration for the period worked.
9. In case of verdict against any institution/university by the Hon'ble court the engagement of the candidate is liable to be cancelled.
10. If on verification the certificates produced by the appointees are proved fake or forged, the appointment shall be cancelled ab-intitio.

Guidelines for engagement of candidates on academic arrangement basis in the University of Ladakh, including its constituent Colleges

In supersession of all previous orders on the subject, sanction is hereby accorded to the issuance of following guidelines for engagement of candidates on academic arrangement basis in the University and the constituent colleges of the UT Ladakh.

Whereas in view of shortages of permanent faculty in the University of Ladakh, including its constituent Colleges, it has been a practice in the erstwhile Higher Education Departments to engage candidates on academic arrangements in these colleges. These candidates were engaged against vacant posts of Assistant Professors and or as per the actual need basis of the colleges. The same arrangement is proposed to be continued both for the courses of the University of Ladakh as well as for the courses run by the constituent colleges.

Now, therefore, the academic arrangements shall be made through advertisement notification as per the following guidelines:

The process of receiving application forms, scrutinization of documents, counselling, framing of merit list and place of posting shall be done as follows:-

- I. Dean Academic Affairs, University of Ladakh shall make academic arrangements with regard to the University faculties/departments as per these guidelines for ensuing academic session.
- II. University of Ladakh may designate a constituent college of the university as Nodal College, for carrying the process of engagement of Academic Arrangements for colleges.
- III. The Nodal College shall frame a committee for preparation of a merit list of selected candidates for colleges, on the basis of the criteria in vogue in the Higher Education Department of the erstwhile state of J&K.
- IV. Dean Academic Affairs, University of Ladakh shall prepare merit list of selected candidates for the University, on the basis of the criteria in vogue in the Higher Education Department of the erstwhile state of J&K.
- V. On the basis of the applications, an **Academic Arrangement Panel** shall be prepared for each subject, and appointment shall be made from the panel based on a merit list and on need basis of different colleges and university departments.
- VI. Selected candidates shall have to serve in any of the constituent colleges or departments of University of Ladakh.

- VII. Counselling for the colleges shall be held in EJM College, if selected. Counselling may also be done telephonically on a specified date.
- VIII. Counselling for candidates selected for the University shall be held by the Dean Academic Affairs with the two Rectors along with subject experts in University of Ladakh, Leh/Kargil office.

Furthermore, in order to streamline the process of engagement of candidates for academic arrangements, in government Degree Colleges and departments of the University of Ladakh and to ensure timely payment of remuneration to these candidates, following guidelines are hereby notified:

I. Advertisement of Post:

- a. The above authorities shall issue advertisement/notification for making academic arrangements at the beginning of every academic session. Advertisement notice shall be issued in the month January.
- b. The Merit list of the candidates shall be prepared, as per below mentioned criteria and finalized by the respective authorities well before the start of academic session.
- c. The appointment of the Academic Arrangement shall be based on merit and on the need-based faculty members in different colleges and University of Ladakh.
- d. Applicant may give preferences of college/s or for campuses for placement however final place of posting shall be decided by the authorities.

II. Eligibility:

a. Lecturer:

Master degree in the concerned subject or its equivalent degree in a grade point scale wherever grading system is followed, duly certified /notified by the concerned University with minimum 55% marks (50% in case of schedule caste/schedule tribe/differently abled (physical/visual) candidates along with NET/SLET/SET/Ph.D.

b. Teaching Assistant:-

Master degree in the concerned subject or its equivalent degree in a grade point scale wherever grading system is followed, duly certified /notified by the concerned University with minimum 55% marks (50% in case of schedule caste/schedule tribe/differently abled (physical/visual) candidates.

c. Librarians and physical training instructors:

Master degree in library and information science (librarian) and physical education (for PTI) or its equivalent degree in a point scale wherever grading system is followed, duly certified /notified by the concerned University with minimum 55% marks (50% in case of schedule caste/schedule tribe/differently abled physical/visual) candidates along with NET/SLET/SET/Ph.D.

d. Assistant Librarians and Assistant Physical Training Instructor

Master degree in library and information science (librarian) and physical education (for PTI) or its equivalent degree in a point scale wherever grading system is followed, duly certified /notified by the concerned University with minimum 55% marks (50% in case of schedule caste/schedule tribe/differently abled (physical/visual) candidates.

III. Criteria for preparation of merit lists:

S r . No.	Qualification/Experience	Point/weight-age (Maximum 40 points)	Remarks
1.	Graduation	06 (on Pro-rata basis)	
	Post-graduation	06 (on Pro-rata basis)	
	M.Phil	03	
	Ph.D	08	No points for NET/SLET
	NET/SLET/SET	05	
	Teaching Experience	One point for each academic session of not less than six months, subject to maximum of 10 points	Teaching experience certificate issued by state universities / principal of Govt degree colleges of state shall only be considered.
	Online/offline Certificate Course i.e M O O C , SWAYAM, NPTELS, ARPIT etc.	02 point (0.5 point per online course)	

- a. Respective authorities shall prepare the merit list for Academic Arrangement Panel of above arrangement strictly as per the above given criteria.
- b. At the time of joining by a candidate an affidavit duly attested by 1st class Judicial magistrate, on the prescribed format, shall be obtained wherein he/she shall give undertaking that he/she shall not claim this engagement as a right for regular engagement and shall be only for current academic session or till the said post is filled through regular mode of selection, whichever is earlier. Provided that in case of regular appointment against the vacant post after the expiry of six month of academic session, the academic arrangement will be served against the local fund for the remaining period of engagement for academic session.

IV. Admissibility of leave to academic arrangement candidates:

- a. The academic candidates shall be allowed casual leave of 15 days for whole session. This should, however be allowed on pro-rata basis of four casual leaves per quarter with three casual leaves for the last quarter of the year.

Provided that an academic arrangement candidate who remains unauthorized absent for more than five days should be treated to have been terminated without any notice.

In case the number of casual leaves, availed of by the candidates, exceeds the permissible limit of 15 days, the period of excess days shall be treated as leave without remuneration and excess remuneration drawn to be recovered from the remuneration of the candidate in the last month of the academic session.

- b. Medical or maternity leave (in case of female candidates) shall be granted without remuneration, on the basis of certificate from the competent authority. The maximum limit for medical leave shall be 30 days and for Maternity leave it shall be minimum 90 days and maximum 180 days.

V. Terms & Condition of Service:

- a. Services of academic arrangements candidates shall be utilized during the vacation period as well for the college works, examination and management activities.
- b. The academic arrangement of candidates shall be made for a period of one academic session i.e. from beginning to end of a session (2 Semesters) or till the post is filled by posting of a regular faculty, whichever may happen earlier.

- c. The academic arrangement candidates shall maintain proper discipline, punctuality, integrity, good moral character during the period of engagement. Any indiscipline shall make the candidates liable for dis-engagement.
- d. The engagement under these guidelines shall not entitle such candidates to have any preferential claim for regularization of their services. This is purely an academic arrangement until the vacant posts shall be filled up as per the Services Recruitment Rules.
- e. The concerned principal shall obtain regular feedback from students regarding performance of academic arrangement candidates and shall record in the experience certificate to be devised by the concerned Principal.
- f. The engagements made under these guidelines shall be deemed to have been terminated on the last date of academic session without any notice in this behalf.
- g. The candidate may have to join any of the constituent colleges or campuses of University of Ladakh. Preferences of colleges will be taken into account only if there is any scope of such accommodation.

VI. Salary/Remuneration:

The candidates engaged as lecturer and teaching assistant shall be paid monthly remunerations for the period of engagement. As of now the University of Ladakh has proposed a remuneration equivalent to the basic pay of the Assistant Professors (without any allowances) to the Lecturers. Remuneration for the Teaching Assistant shall be 15% less than the Lecturer. The proposal for the remuneration is subject to clearance from higher authority.

S.No	Designation of Academic Arrangements	Proposed pay/salary
1	Lecturers/Librarian/Physical Director	Proposed for equivalent 'Basic pay' of the Assistant Professors.
2	Teaching Assistant/Assistant Librarian/Assistant Director (Sports)	15% less than Lecturers.

However, the candidates engaged in GDC, Zanskar shall be incentivised an additional allowance of Rs. 5000.00 per month throughout the engagement period. Candidates engaged in GDC, Drass or GDC, Nubra shall be incentivised an additional amount of Rs. 2500.00 per month throughout the engagements period. The incentives shall be provided only to the candidates not actually belonging to these two blocks/sub-divisions.

All remunerations shall be paid by the University of Ladakh.

VII. Conformation

Registrar of the University of Ladakh in consultation with the Dean Academic Affairs and Principal of the Nodal College will approve the number of academic arrangements to be made by the campuses and colleges for each session as per UGC norms.

VIII. Grievances:

The Registrar, University of Ladakh and Principal of the colleges shall be the nodal officers for dealing with grievances, if any, pointed out by the academic arrangement candidates, students or Principal of their respective jurisdictions.

NOTE: Candidates have to fill separate application forms for Constituent Colleges and the campuses of the University of Ladakh.

By order of the Vice-Chancellor, University of Ladakh.

Sd/-

Dean Academic Affairs

University of Ladakh, Leh/Kargil

No: DAA/UOL/2020/Leh/02

Dated: 18th of January 2020

Copy to –

1. Commissioner Secretary, Higher Education, Union Territory of Ladakh for information.
2. Registrar, University of Ladakh for information.
3. Rectors of the campuses, University of Ladakh for information.
4. Principals of the colleges of the Union Territory of Ladakh for information.
5. Copy to be uploaded on University website for general information to all.
6. Office File for records